

**KENTUCKY BOARD OF CERTIFICATION OF WATER TREATMENT AND
DISTRIBUTION SYSTEM OPERATORS**

MINUTES OF MEETING

November 20 2008

The following are minutes of the Kentucky Board of Certification of Water Treatment and Distribution System Operator's meeting held November 18, 2008 at the Division of Compliance Assistance, 300 Fair Oaks Lane, Frankfort Kentucky.

Board Members Present

Dillard Griffin, Chairman
Dr. Ed Story, Vice Chairman
Julie Roney, Executive Secretary/Treasurer
Debra Cantrell

Others Present

Lisa Butler, Division of Compliance Assistance (DCA)
Melissa Brothers, KWWOA

I. Call to order

Dillard Griffin called the meeting to order at 1:35 p.m. Lisa Butler called role.

II. Approval of minutes

A motion to approve the minutes from the September 18, 2008 meeting was made by Ed Story. Debra Cantrell seconded the motion. The motion carried.

III. Guest Comments

Melissa Brothers, KWWOA told the board that the agenda for the March 2009 conference was 85% complete. She summarized the schedule and explained that the amount and type of technical courses to be offered has been expanded. Melissa also told the board that their meeting at the conference will be held March 24, 2009 at 3 p.m. Melissa asked the board members to let her know if anyone was interested in moderating sessions at the conference.

IV. Old Business

A. Tabled Training Requests (Addendum 1).

V. New Business

- A. Training Application Reviews (Addendum 2)
- B. Exam Application Reviews (Addendum 3)
- C. Lisa Butler gave the board copies of the proposed 2009 meeting schedule. Ed Story made a motion that the January meeting be scheduled for January 22, 2009. Julie Roney seconded the motion. The motion carried. The board tabled

action on the remainder of the 2009 meeting schedule to give the board members a chance to review their schedule.

VI. Communication and Announcements

Lisa Butler distributed the program's financial summary for September 2008.

Lisa distributed a summary that Julia Kays prepared of the status for the disciplinary actions recommended by the board.

VI. Adjournment

A motion to adjourn was made by Julie Roney. Ed Story seconded the motion. The motion carried. The board adjourned at 2:10 p.m.

Tabled Training Requests

Request #	Date Received	One time event	Requested By	Course Title	Hours Requested	Date of Course	1st	2nd	Motion to Approve	Comments	# hours Approved	TCH Event ID#
995-08	8/26/2008	Yes	Northern Ky. Water District	Public Service Commission Personnel Training	6	9/4/08	ES	DC	X	J. Roney abstain	6	6249
1002-08	9/10/2008	No	Ky. American Water	Valve Operation & Inspection	2	8/14/2008	ES	JR	X	D. Griffin abstain	2	6250

Training Requests

Training Requests

Request #	Date Received	One time event - Yes or No	Requested By	Course Title	Hours Requested	Date of Course	1st	2nd	Motion to Approve	Comments	# of Hours Approved	TCH Event ID#
1004	9/15/2008	No	Georgetown Municipal Water & Sewer	Confined Space Awareness	3.5	7/31/08	ES	DC	X		3.5	6251
1005	9/19/2008	Yes	Ky. Rural Water Assoc.	Water System Distribution Optimization/Regulations	12	10/21/08 - 10/22/08	ES	DC	X		12	6252
1007	9/24/2008	Yes	WEF	WEFTEC 2008	25.5 DW & 31.5 max WW	10/18/2008 - 10/22/08	ES	DC	X		25.5	6255
1008	9/24/2008	Yes	Kentucky American Water	Chlorine Safety Seminar	2.5	7/9/08	ES	DC	X	D. Griffin abstained	2.5	6256
1009	9/26/2008	No	Paducah Water Works	Responsible Care Training on Liquid Permanganate	3	7/17/08	ES	JR	X	Approved on condition that signature sheet received (Rcvd 11/20/08)	3	6257
1010	10/1/2008	No	Hopkinsville Water Environment Authority	Cross Connection 101	3	8/19/08	ES	DC	X		3	6258
1012	10/2/2008	No	Southeastern Laboratories	Organic Removal & Water Source Monitoring	2	9/17/08	ES	DC	X		2	6259
1013	10/8/2008	Yes	Northern Ky. Water District	AWWA Web cast: Carbon Sequestration Rule: How will it affect our water supply?	1.5	10/1/08				Tabled no timed agenda		
1014	10/8/2008	No	Perdue Farms, Inc. Cromwell, KY	Surface Water Treatment Review	12	on-going	ES	DC	X		12	6260
1015	10/8/2008	No	Perdue Farms, Inc. Cromwell, KY	Water Math	12	on-going	ES	DC	X		12	6261
1018	10/13/2008	No	Bowling Green Community College-WKU	WTTI200C - Water Supply Wastewater Control	28 DW and 31 WW	8/25/08 12/12/08	ES	DC	X		28	6224
1019	10/15/2008	Yes	Ky. Rural Water Assoc.	Hydrant Operations & Maintenance	3	11/10/08	ES	DC	X		3	6262
1021	10/16/2008	Yes	Eastern and North Central Chapters KWWOA	East and North Central KWWOA Fall 2008 Conference	15	10/21/08 - 10/23/08	ES	DC	X	J. Roney abstained	15	6263

Request #	Date Received	One time event - Yes or No	Requested By	Course Title	Hours Requested	Date of Course	1st	2nd	Motion to Approve	Comments	# of Hours Approved	TCH Event ID#
1022	10/17/2008	Yes	Morehead Utility Plant Board	Defensive Driving	6	8/14/08	ES	DC	X		6	6264
1024	10/21/2008	No	MapSync	Mapping with Trimble GPS Equipment & Software	12	On-going	ES	DC	X		12	6225
1025	10/28/2008	No	Northern Ky. Water District	Fire Extinguisher Training	1	10/21/08 & 10/22/08	ES	DC	X		1	6265
1026	10/30/2008	Yes	E. J. Prescott, Inc.	Know H ₂ HOW2	11	1/6/09	ES	DC	X		11	6266
1027	10/30/2008	No	Northern Ky. Water District	Quality Control of Water Treatment Chemicals	0.5	10/9/08	ES	DC	X		0.5	6267
1028	11/5/2008	No	American Red Cross - Cardinal Chapter	Standard First Aid with CPR/AED Adult	3	11/3/08				Returned - no timed agenda; instructor credentials		
1029	11/5/2008	No	Bowling Green Municipal Utilities	Accident Investigation	1	1/8/09	ES	DC	X		1	6268
1030	11/5/2008	No	Bowling Green Municipal Utilities	Bloodborne Pathogens	1	2/5/09	ES	DC	X		1	6269
1031	11/5/2008	No	Bowling Green Municipal Utilities	Adult CPR & AED Refresher	3	3/1/09	ES	DC	X		3	6270
1032	11/5/2008	No	Bowling Green Municipal Utilities	Confined Space Entry & Rescue Techniques	3	4/1/09	ES	DC	X		3	6272
1033	11/5/2008	No	Bowling Green Municipal Utilities	Spill Prevention & Control	1	5/6/09	ES	DC	X		1	6273
1034	11/5/2008	No	Bowling Green Municipal Utilities	Heat Stress	1	6/3/09	ES	DC	X		1	6274
1035	11/5/2008	No	Bowling Green Municipal Utilities	Personal Protective Equipment including SCBA	2	7/1/09	ES	DC	X		2	6275
1036	11/5/2008	No	Bowling Green Municipal Utilities	Chlorine Safety	2	8/5/09	ES	DC	X		2	6276
1037	11/5/2008	No	Bowling Green Municipal Utilities	Storm Preparedness	1	9/2/09	ES	DC	X		1	6277
1038	11/5/2008	No	Bowling Green Municipal Utilities	Respirator Fit and Testing	1	10/7/09	ES	DC	X		1	6278

Request #	Date Received	One time event - Yes or No	Requested By	Course Title	Hours Requested	Date of Course	1st	2nd	Motion to Approve	Comments	# of Hours Approved	TCH Event ID#
1039	11/5/2008	No	Bowling Green Municipal Utilities	Back Safety	1	11/4/09	ES	DC	X		1	6279
1040	11/5/2008	No	Bowling Green Municipal Utilities	General Safety	1	12/2/09	ES	DC	X		1	6280
1041	11/6/2008	No	Eastern and North Central Chapters KWWOA	Vendor Training Session	3	10/22/08	ES	DC	X		3	6281
1042	11/9/2008	No	KY/TN AWWA	Distribution 101 Seminar	6	10/30/08	ES	DC	X		6	6282
1043	11/9/2008	No	S.E. Mack & Assoc. Corp.	Subsurface Utility Location Workshop	8	various	ES	DC	X		8	6284
1044	11/12/2008	No	MapSync	GeoSync XG for Administrators Software Training	12	multiple dates	ES	DC	X		12	6283

Exam Requests

Request #	Name	Agency Interest #	Date Received by DCA	Application Type	If Reciprocity State and Class	Status: (Conditional Approval, Approved, Denied)	1st	2nd	Motion Passed	Comments
275-08	Edwards, Patrick L.	80540	10/20/2008	Treatment IV		Approved	DC	ES	X	
276-08	Mardis, Chad R.	27869	10/23/2008	Treatment IV		Approved	JR	ES	X	
278-08	Webb, Lawrence E.	33345	11/10/2008	Treatment IV		Approved	JR	ES	X	